

ADMISSION TO SECONDARY SCHOOL – SEPTEMBER 2018

**ACCEPTANCE / REFUSAL OF A SCHOOL PLACE**

**IMPORTANT:**

Please ensure you have read the 'Next Steps for parents/carers' information at [www.medway.gov.uk/admissions](http://www.medway.gov.uk/admissions) before completing and submitting this form.

Please complete this form in BLOCK CAPITALS

<b>School Offered</b>			
<b>Child's Name</b>			<b>(Boy/Girl)</b> please delete
<b>Child's Date of Birth</b>		<b>Application Reference Number</b> as shown on your offer	
<b>Home Address</b>	<b>Post Code:</b>		
<b>Parent/Carer Name</b>	<b>Title: Mr / Mrs / Miss / Ms / other</b> _____ please delete		
<b>Telephone Number</b>			
<b>Email address</b>			

Please tick the appropriate box

<input type="checkbox"/>	<b>ACCEPTANCE</b> - I would like to formally accept the place offered at your school for my child
<input type="checkbox"/>	<b>REFUSAL *</b> - I would like to formally refuse the place offered at your school for my child

\*I understand that by refusing the place offered at the school named above:

+ This place will be removed for my child and will be available to be offered to another child.

+ My child will not have a claim on a place I have previously refused and my child will be placed on the waiting list if I change my mind.

<b>Signed</b>	
<b>Name</b> (please print)	
<b>Date</b>	

**COMPLETED FORMS MUST BE RETURNED TO THE SCHOOL OFFERED BY  
FRIDAY 23 MARCH 2018**